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|  SCHOLARSHIPS/ FREE REGISTRATIONS |
| PROGRAM | **DETAILS** | **AMOUNT** | **RESPONSIBILITY** | **COMMENTS** |
| Ben C. Francis Education Fund*IEA Courses* | For reimbursement of IEA course studies***Program Funding******PARMA*** | Up to $500 per course for books and other feesPaid upon successful completion of national exam | Applicant submits request to PARMA Secretary-Treasurer prior to starting course | Instructions and form located on PARMA Website |
| PARMA Chapters | Free registration for public entity members attending annual PARMA conference***Program Funding******PARMA*** | Two free registrations per Chapter | Each Chapter will be responsible for conducting a drawing of two names of public entity members who have attended PARMA Chapter meetingsChapters will immediately notify PARMA registration of the winning namesWinners will provide copy of the Free Registration Certificate to PARMA when registering for the conference  | Chapter will give winners a Free Conference Registration Certificate to be provided by PARMA Executive Director |
| Ben C. Francis Education Fund*Conference Scholarships* | For reimbursement of expenses associated with attending PARMA’s annual conference***Program Funding******PARMA*** | Up to $1000 for seven scholarships awarded for each conferenceMust be approved by BOD prior to conference | Applicants submit request to PARMA Secretary-Treasurer prior to conferenceBOD approves if more than 7 qualified applications received | Instructions and form located on PARMA website |
| PARMA Chapters*Conference Scholarships* | For reimbursement of costs associated with attending PARMA’s annual conference***Program Funding******PARMA Chapters*** | Each PARMA Chapter, that meet requirements, may award scholarships to public entity members of their Chapters | Chapter determines amount and eligibility for awarding of scholarshipFunds paid by Chapter to scholarship recipients | Refer to PARMA Policy “Chapter Scholarship Awards by Chapters” located on PARMA website |
| PARMA Chapters*Free Membership* | For cost of one year’s membership***Program Funding******PARMA*** | Each PARMA Chapter may award up to two (2) one year memberships to Public Entity Chapter members | Chapter notifies PARMA of free membership awards | Refer to PARMA Policy “Free Registration Policy/One Year Membership” located on PARMA website |